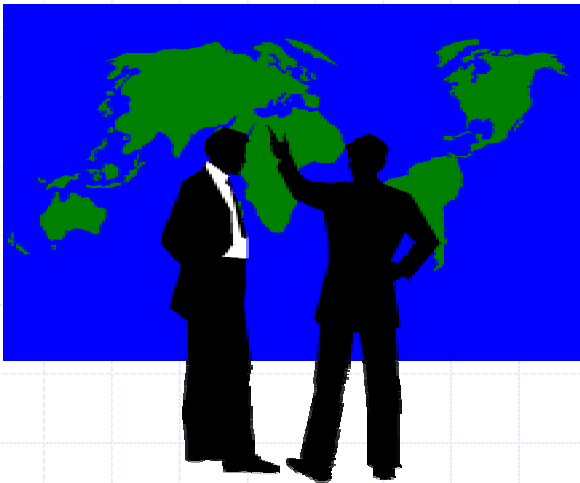




U.S. Department of Energy

OAK RIDGE NATIONAL LABORATORY

CHP Subcontractors Coordination Review Meeting



May 5, 2004
Oak Ridge National Laboratory's
Washington D.C. Office

Name of Contract and Subcontractors

Project Title: CHP Technical Materials for Target National
Accounts Market Sector

Subcontractor: D&R International
Cynthia Cordova, Program Manager
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Description of Task(s)

Goal

Strengthen the CHP strategic commercial markets program plan by utilizing market segment reports and written materials for decision makers in targeted commercial markets (ie., supermarket, restaurants, healthcare and hotel/motels)

Description of Progress Against Task(s)

Tasks	Milestones
Market segment reports (completed)	Project plan and schedule (completed)
Written materials for	Four market segment reports
Decision makers (completed)	a) draft/ final reports (completed)
Monthly reporting (completed)	Materials: a) packaged systems b) MAC online CHP primer (completed)
Technical reviews and reports (completed)	Trade show exhibit graphics (completed)
Trade show exhibit booth (completed)	Trade show exhibit graphics (completed)
Trade show presence: ASHE (completed)	Trade show booth: ASHE (completed)
Trade show exhibit: AGA/SGA (pending)	Trade show exhibit: AGA/SGA (pending)

FY03 Deliverables and Availability

List the FY03 deliverables completed and where those deliverables will be made available (e.g. on-line, hard copy, etc.)

Final reports on 4 market segments (hard copy)

Materials on packaged and modular system benefits for decision makers (ie., fact sheets): On-line and hard copies

Electronic files containing text and graphics for inclusion in MAC online CHP Primer: On-line [note: worked with Midwest Application Center]

Modified trade show exhibit targeting the following market segments: Supermarket, restaurants, healthcare, and hotel/motel

Trade show exhibit*: July 14-16, 2003 (ASHE in San Antonio, TX)

Trade show exhibit: August 17-19, 2003 (AGA National Accounts Conf. In Chicago, IL)

Coordination with Stakeholder Groups and Other Project Teams

Work continues with the targeted commercial markets: supermarket, restaurants, healthcare , and hotel/motel through the following:

- Conference calls
- Onsite visits
- Etc.

FY04-05 Timeline

Trade show exhibit: August 8 – 10, 2004 (AGA National Accounts Conf. In Chicago, IL)

* Proposal submitted for contract options [note: 3 trade show exhibits]

Questions?

